



## Commercial Mortgage Application

<b>Personal Information:</b>			
Name of Applicant Business:		Full Address:	
Principal/Guarantor:		SIC/NAICS Number:	Tax ID Number:
Application Date:	Business Fiscal Year End:	Primary Phone Number:	Primary Email:
Legal Status:	Corporation      LLC      Proprietorship      Other _____		

<b>Loan Request:</b>			
Amount:	Term:	Purchase Price:	Down Payment:
Seller:		Type of Financing: Construction    Permanent/Acquisition    Refi    Other _____	
<b>For Refinances:</b>			
Lender:		Outstanding Balance:	Next Payment:

<b>Property Being Purchased/Financed:</b>				
Property Type:    Office    Industrial    Warehouse    Retail    Medical Building    Residential    Other _____ (circle one)				
Location:		Block:	Lot:	County:
Tax Assessment	Land:	Improvements:	Annual Taxes:	Zoning:
Property Description	No. of Buildings:	No. of Units:	Age:	Parking Spaces
	Total Square Footage:			Underground Storage Tanks:

<b>Bank References:</b>	
Bank Name and Address:	Bank Contact and Phone Number:

<b>Employment:</b>	
Employer, Address and Phone:	Position, Years Employed and Salary:
Employer, Address and Phone:	Position, Years Employed and Salary:

### Commercial Mortgage Application

The supporting documents checked below must be submitted by the applicant in order to properly evaluate the credit request.	
	<b>For loans over \$500,000:</b> Previous three (3) year tax returns on all principal(s), guarantor(s), and borrowing entity(ies).
	<b>For loans under \$500,000:</b> Previous two (2) year tax on all principal(s), guarantor(s), and borrowing entity(ies).
	Interim Business Financial Statement less than 90 days old for operating company, if applicable.
	Financial Statement for each principal/guarantor.
	Provide a Debt Schedule for all commercial loan debt held by the Borrower and related entities detailing amount outstanding, monthly payment amount, interest rate, debtor/due to whom and maturity date.
	Rent roll and copies of leases (Include SIC codes for all tenants)
	Purchase/Sales Contract
	If Construction, plans and specifications, total project cost breakdown, construction contract, site plan, developer and general contractor resume, and project schedule.
	Partnership Agreement, Certificate of Incorporation and By-Laws, Shareholder Agreement, Certificate of Formation and/or Operating Agreement, as applicable.
	Environmental Questionnaire/Phase I for \$500,000 and above

**We warrant that no transactions or proceeds from this application is in violation of the US Department of Treasury's Office of Foreign Assets Contract (OFAC) regulations and/or sanctions regarding certain countries or individuals and entities on the OFAC Specially Designated Nationals and Blocked Persons List.**

#### PATRIOT ACT NOTICE

As of October 1, 2003, Section 326 of the US Patriot Act requires financial institutions to verify the true identity of customers. Prior to closing a loan, Union County Savings Bank will require a primary form of identification for all authorized signers. "Primary Identification" can be a copy of a valid and unexpired driver's license, or US or foreign passport, or federal, state, or local government issued identification card, as well as a Certification of Beneficial Ownership.

In addition to the above identification, if borrower is a business entity, the following documentation must be provided to the bank if applicable: Bylaws, Operation Agreement, Articles of Incorporation and any other identifying company documentation.

***You are authorized to make all inquiries you deem necessary to verify the accuracy of the information contained herein and to determine the credit worthiness of the Undersigned. The Undersigned authorizes personal or consumer reporting agencies to give you any information it may have on the Undersigned.***

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date